**明新科技大學因應新型冠狀病毒肺炎疫情安心就學申請表**

**Application for MUST Measures in Response to the COVID-19 Outbreak**

申請日期Date of apply : 年(Y) 月(M) 日(D)

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| --- | --- | --- | --- |
| 學 制[School System](http://terms.naer.edu.tw/detail/2713402/?index=1) | □ 二專 Two-year Junior College Program□ 二技 Two-year Technical College Program□ 四技 Four-year Technical College Program□ 研究所 G[raduate School](http://terms.naer.edu.tw/detail/2712188/?index=5) | 部 別School | □日間部 Day School□進修部 Night School |
| 系 科Department  |  | 班 級Class |  年 班 year class |
| 學 號Student No. |  | 姓 名Name |  |
| 目前狀況Current Status | □依中央流行疫情指揮中心公告限制或暫緩入台 Postpone entering Taiwan according to the announcement/entrance restrictions of CECC, R.O.C□依中央流行疫情指揮中心公告需隔離、檢疫、追蹤、自主健康管理 Implementing quarantine, current status follow-up and self-health management based on the requirements of the announcement of CECC, R.O.C □其他： **以上請附相關證明文件**Others： **Related documents attachment** |
| 身分別Current Identity | □一般生 General student□外籍生 Foreign student□陸生 Mainland student□僑生 Oversea student□港澳生 Hong Kong/Macau student | 連絡電話Contact No. |  |
| 依中央流行疫情指揮中心公告需隔離、檢疫、追蹤、自主健康管理Implementing quarantine, current status follow-up and self-health management based on the requirement of the announcement of CECC, R.O.C  | **開始日期****Started Date:** 年(Y) 月(M) 日(D) |
| 依中央流行疫情指揮中心公告需隔離、檢疫、追蹤、自主健康管理Implementing quarantine, current status follow-up and self-health management based on the requirement of the announcement of CECC, R.O.C | **結束日期****End Date:**□ 年(Y) 月(M) 日(D)□尚未確認Not confirmed  |
| 申請項目Apply Items | □選課學分低於應修學分下限(註1)Elective credits are lower than required credits limit (refer to Remarks 1)□延後註冊 Enrolment postpone□實習課程調整Internship course adjustment□依系彈性修業規劃方式處理Flexibility of course adjustment based on the Department syllabus or study-plan | □請假 Leave□無法參加期中(期末)考試Unavailable to attend mid-term (final exam) tests□資格權利保留Reserved rights-of-qualification□其他： Others: |
| 申請項目說明Apply ItemsDescription | (若與課程或成績相關，請詳列選課號、科目名稱等相關資料) Please list relevant details such as course code/subject name, if which is relevant to the course or grade例：中文閱讀與表達(二)(選課號：ACBP12) For example: Reading and Expression in Chinese (II) (Course Code: ACBP12 ) |
| 註冊組Registration Section | 課務組Curriculum Section | 教務長Dean of Office of Academic Affairs |
|  |  |  |
| 會辦相關單位Department of Countersignature  |
| 🗆會辦學生事務處 (by Office of Students Affairs)：🗆會辦國際處 (by Office of International and Cross-Strait Affairs)：🗆會辦教學單位 (by Departments)：🗆會辦其他單位 (by other Related Sections)： |

本表可由業管單位或學生提出申請。(申請方式可經由E-mail或傳真辦理，最遲須於自主管理或治療結束後一週內提出，申請表請E-mail至 academic@must.edu.tw 或傳真：03-5591304。)，並於傳真後來電確認，電話: 03-6217539

This application form can be applied by Departments or independent student. (You may apply it before a week of self-health management started or within a week after treatment by **sending email** to **academic@must.edu.tw** or **fax to 03-5591304**. **Please dial 03-6217539 for confirmation if the documents are well received by the Academic Department**)

註1:若至學期結束都無法入境或入境時間較晚無法彈性修業，教務處會與學生確認後辦理退課。

Remarks 1: for any student who enters the country by the end of the semester or who can’t study as planned due to the late entrance to Taiwan, Officers of Academic Affairs will contact you for further confirmation with regards to withdrawal of the courses.

**Remarks:**

**CECC refers to Central Epidemic Command Center**